



# Banks Lane Junior School

Communication, Collaboration, Curiosity, Resilience, Reflection



4th November 2020

Dear Parent/Carer

## COVID Risk Assessment

I would like to start by thanking you all for your positive comments and support since September. When I arrive at school each morning I am not sure what will come our way, and if today be the day we close our first bubble. Your support is so appreciated, so, thank you!

As we all enter a new phase of the pandemic we have made some changes to our risk assessment to coincide with the national lockdown. The decisions that we have made are purely focussed on keeping everyone safe over the whole Banks Lane campus and for keeping the whole campus fully open for as long as possible. These are incredibly important procedures to keep our school community safe, but we need **EVERYONE** who enters our grounds to follow these actions.

### Face coverings

From Thursday, 5th November we will be asking you to wear a face covering on school grounds. Face coverings are intended to protect others, not the wearer, against the spread of infection because they cover the nose and mouth, which are the main confirmed sources of transmission of the virus that causes coronavirus infection (COVID-19). We understand that there are some circumstances where people may not be able to wear a face covering e.g. people who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability. You may be asked if you are not wearing one - please inform us if you are unable. You will see that from tomorrow all staff who are on the playground/field will all be wearing a mask/face covering. I have asked staff to make sure their school lanyards are clearly visible - so you know who our staff are - even whilst they are wearing a mask.



Some staff have chosen to wear a face covering whilst in the school building and I fully respect their decision - children may see more staff wearing one over the next few weeks - again this is aimed at keeping school fully open as long as possible. In line with government guidance, children are not required to wear face coverings. However, if you want your child to wear a face covering, we will support you with this.

### Drop and go. Pick up and leave

We are also asking parents now to bring their child to school at the allotted time, **drop them off and leave immediately**. Please do not enter our grounds until one or two minutes before your child's start time. There

'Believe to Achieve'

Headteacher - Mr. E. Milner

E-mail: [headteacher@bankslane-jun.stockport.sch.uk](mailto:headteacher@bankslane-jun.stockport.sch.uk)

Address: Hempshaw Lane, Offerton, Stockport, SK1 4PR Tel: 0161 480 2330





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are many members of staff on the playground to keep your children safe. Please do not stay in the morning - **we need you to drop off and leave**. Please see timetable at the end of this letter.

We will also be continuing our previous procedures:

- Children to have washed their hands before coming to school and sanitising/hand washing on entry.
- **Keep 2 metres apart** - probably the most important procedure of all! There shouldn't be any parents stood talking to each other on the playground less than 2 metres apart. **Keep younger children with you** - they should be at arm's length, not running around the playground into other bubbles or touching surfaces such as benches/play frames that are not being sanitised every day.
- When collecting your child at the end of the day, please do not come to school too early - again one or two minutes early is sufficient. Can you wait in your car perhaps? **Keep 2 metres apart. Keep younger children with you at all times.** Please go directly to your bubble waiting area and stay there - see attached. As soon as you have collected your child, **please immediately leave the premises.** We are aware that some other schools are not allowing parents onto site and are asking them to wait outside of the premises. We do not want to do this and have used the advantage of having so much space, but may have to if parents are not socially distancing whilst on site.
- Maintain our one-way systems - thank you for supporting this - this is designed to ensure parents and children are safe. As the weather has become more inclement some parents are trying to avoid this - please support us.
- We want the minimum number of parents on our grounds so only **one parent/carer to drop off or collect.**
- Lastly, please remember that if anyone has COVID symptoms, they should follow the current guidance and stay at home. If your child needs to self-isolate, please let us know the date they will be returning to school.



**To summarise - please support our safety procedures by; wearing a mask, come alone, don't go near anyone else and spend as little amount of time as possible on our grounds!**

Your support in these procedures would be much appreciated. If you have any queries or concerns, please do not hesitate to contact me.

Yours faithfully

Mr E Milner  
Headteacher

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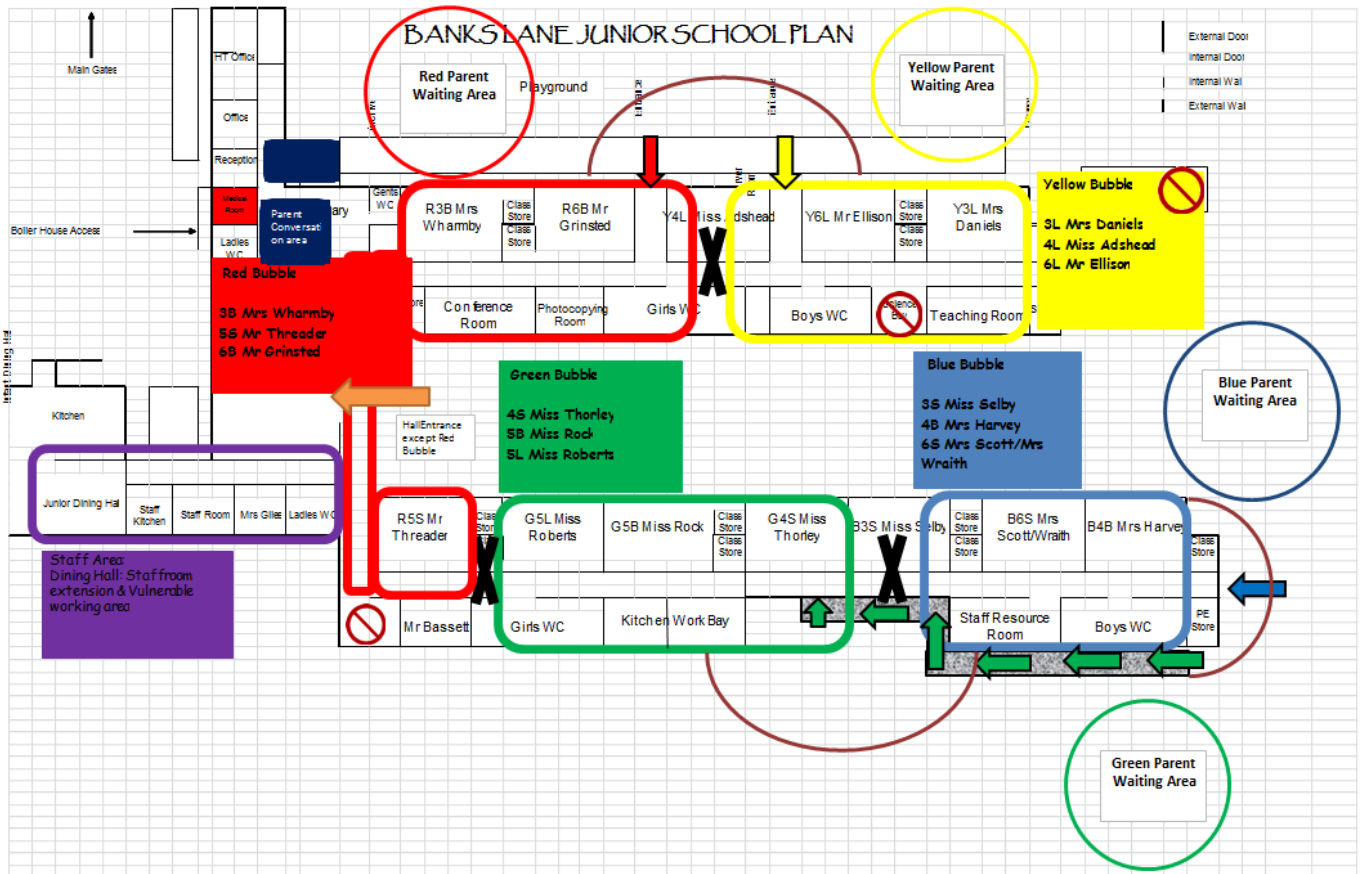
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## School timings

Class	Teacher	Bubble	Start Time	End Time
3L	Mrs Daniels	Yellow	8.45am	3.00pm
3S	Miss Selby	Blue		
5L	Miss Roberts	Green		
5S	Mr Threader	Red	8.55am	3.10pm
3B	Mrs Wharmby	Red		
5B	Miss Rock	Green		
6L	Mr Ellison	Yellow		
6S	Mrs Scott/Mrs Wraith	Blue	9.05am	3.20pm
4B	Mrs Harvey	Blue		
4L	Miss Adshead	Yellow		



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